

**Agenda 1/12/2018- Unocal Gulf Coast Alumni Club**

**In attendance – Board members: Jerry Lohr, Dale Putnam, Gary Najdowski, Steve Ohnimus, Ann Mathis and Ed Ruckstuhl.**

**Meeting opened 7:30am at Sugar Land Town Center Cafe Express.**

- **Review and approve minutes from December 1st Meeting: Motion was made, seconded and approved to accept the minutes as presented.**
- **Treasurer' s report and audit process update: Dale discussed the results of the 4<sup>th</sup> qtr 2017, Twelve Months Ended 12/31/2017, a comparison of Christmas Dinner Expenses between 2017 and 2016 and finally a comparison of revenues and expenses between 2017 and 2016. There was some discussion of the increase in available cash that was primarily due to the positive results of the Christmas dinner in terms of cost per plate and amount charged to the membership. There was some further discussion that the Board may consider increasing the number or value of prizes as a give back to the membership during the current year. The bank balance as of 1/11/2018 is \$6,395.98.**

**The following motions were made by Dale:**

- **The audit of UGCAC financial activities is scheduled to take place on Sunday, February 11<sup>th</sup> at 3 pm; and accordingly, Jerry Lohr should appoint Dorothy Saka and Tom McClung as auditors for 2017. Motion was made, seconded and approved to appoint Dorothy and Tom as the Club' s auditors for 2017.**
- **The Club needs to renew the Post Office box fee for 2018; the new rate is \$94 for the year which is an increase of \$12 over 2017. Motion was made, seconded and approved to renew of the Club' s Post Office box for 2018.**
- **The club needs to purchase two gift cards as raffle prizes for the February luncheon. Motion was made, seconded and approved for Dale to purchase two gift cards for our next luncheon.**
- **Membership update: Gary advised that membership to date is 177 so far for 2018 vs 244 for 2017. The 177 count agreed with the Treasurer' s activity.**
- **February Luncheon meeting:**
  1. **suggestions for speaker' s focus in tax change presentation and discussion. There was some discussion about ensuring that our speaker discusses tax implications as they relate to seniors. Steve suggested that perhaps estate tax planning be addressed in the presentation. Gary will reiterate to the speaker that focus should be towards seniors.**

2. **Projector/ laptop testing prior to luncheon. Jerry brought his projector to the meeting for Gary to test and set up on the new laptop sometime before the luncheon.**
  3. **Laptop update. Gary advised that the laptop donated by member Mike Reblin was wipe cleaned leaving no operating system let alone Microsoft Office. However, Microsoft 10 was downloaded from Microsoft and reinstalled on the laptop; Mike also lent us a copy of Microsoft 2010 which was also reinstalled. From all indications, the laptop is functioning just fine. Member Barry Wilson also donated a laptop which will act as a backup to Mike' s.**
  4. **Door prizes. Dale will purchase two gift cars and Jerry will donate more bottles of wine.**
  5. **Menu. Gary advised that we will have a house salad, fried chicken, BBQ brisket, smoked sausage, coleslaw, potato salad, bread & butter and cobbler all for the inclusive price of \$21.**
  6. **Member response to date. Gary advised that we currently have 18 signed up for our next luncheon.**
- **Speaker focus for May Luncheon. The following suggestions were made for future presentations:**
    - **Computer type person to discuss use of and protection of data as well as security for cell phones and home security systems.**
    - **Real Estate person like Dot Mitchel to discuss downsizing for seniors.**
    - **Nutritionist to discuss healthy living as well as physical activities for seniors.**
    - **Sugar Land demographics.**
    - **Auto industry representative to discuss all the new safety features being offered on the latest models.**
  - **CRA President nomination process status. Jerry advised that nominations are still open for various committees.**
  - **Annual CRA Meeting in San Antonio-Nominations for fellowship due by 2/1 with choices announced 2/15. Ed is in the process of filing the required paperwork by CRA to volunteer for local chapter presidency as well as a volunteer for a position or committee on a national level with CRA.**
  - **Date for board next meeting. March 16, 2018.**

Meeting was adjourned around 8:15am  
Created by G E Najdowski