

## **UGCAC Board meeting minutes Wednesday November 4, 2015**

In attendance – Officers: Steve Ohnimus, Dale Putnam, Wylie Barrow and Ann Mathis. Guests: Jerry Lohr and John Kachelmeyer.

**\*Approval of the October 14th meeting minutes: The meeting minutes of October 14th were approved as presented.**

**\*2016 Calendar of Luncheons and Dinner: Dale reported that the dates of February 10, May 4, September 14 and December 7 (Christmas Dinner) were agreed with Riverbend Country Club. Gary has posted these dates on the UGCAC website. It was noted that the February 10 date was Ash Wednesday. All agreed that this should not be a problem, but that the menu should include fish for that day.**

**\*Nominating Committee status: Steve reported that the Nominating Committee (Jack Schank, Dennis Butler and Fred Govreau) have completed their phone calls to confirm that potential nominees and repeat nominees are willing to stand for election at the December Dinner. Steve further described the process that the Nominating Committee will present the officer and director nominees at the Christmas dinner and call for any nominations from the floor. A vote for the nominees will then be taken. Steve also advised that even though he is resigning as President, he will continue on the board as a Director, according to our club constitution.**

**\*Updates on laptop, door prizes and quartet: Via email, Gary Najdowski reported that he believes he can purchase a laptop for \$200-\$250, plus \$150 for MS Office. In his email he also suggested that perhaps we could obtain a “ spare” laptop from someone in our membership that could be then used for luncheon presentation purposes. Dale suggested that we should verbally request a possible “ spare” laptop from the attendees during our Christmas dinner. It was agreed that Steve would include this request in his Christmas agenda.**

**Dale reported that he had not yet obtained the gift cards (6) and gift baskets (12-13), but that he would do so after Thanksgiving. Dale also reported that he had contacted Fred Shimek to obtain Chevron “ courtesy” gifts for the event. Steve advised that he has not yet contacted Dot Mitchel to request rodeo tickets, but will do so soon.**

**Dale reported that he had confirmed date and time with the Twilight Zone quartet (formerly Benchmark Quartet) to perform at our Christmas Dinner.**

The performance is scheduled to last 30 minutes, but it was agreed that this minor change should not change the Christmas Dinner timeline.

**\*Christmas Dinner timeline:** It was agreed that the Christmas Dinner timeline remain the same as last year. That timeline was reviewed with all present.

**\*Christmas Dinner invitation and follow-up reminder:** As per Gary Najdowski's previous email, it was suggested and agreed that the dinner invitation would be sent on November 5, with follow-up invitation on November 12. Steve and Dale reiterated that the invitations would advise that all dinner fees need to be received by December 4, or the fee will be \$30 at the door.

**\*Phone Calls:** Steve advised that the email call list would go out on November 19. Steve further advised that this was a little early, and there will likely be more phone calls for each of us to make. Dale advised all callers to emphasize the need to receive payment by December 4, and the opportunity to send in 2016 membership fee as well.

**\*Social hour, buffet line:** Dale confirmed that the menu for the Christmas dinner would be similar to last year, with one carving station. Gary Najdowski is currently waiting for confirmation and cost proposal from Riverbend Country Club. Steve and Dale advised that we were hoping the cost will be in the \$27 range (a \$1 increase from last year). Steve further advised that we had negotiated a fee increase with Riverbend for our quarterly luncheons during 2016. The new fee will be \$17.75, an increase of \$.50.

**\*December 2 meeting:** It was agreed that unless there are further questions regarding the Christmas dinner, or the speaker for the February luncheon (Al Horan), a December 2 meeting may not be necessary. It was agreed that the next meeting would then on be January 6.

**\*Other Business:** Dale advised that Dorothy Saka had agreed to assist in the audit of the 2015 club financial records, replacing Bob Ficks. Steve officially appointed Dorothy in addition to Fred Shimek, as the auditors for the 2015 financial records.

Submitted:DLPutnam