

### **Meeting minutes Thursday, October 22nd 2015**

In attendance: Gary Najdowski, Dale Putnam and Michael Brooks (Catering Mgr for RBCC).

**\*Approval of event dates for 2016: The dates decided upon are February 10<sup>th</sup>, May 4<sup>th</sup>, September 14<sup>th</sup> and December 7<sup>th</sup> - all Wednesdays.**

**\*Cost of lunches and dinner for 2016: Michael Brooks advised that our cost for lunches will be \$17.75. For our Christmas dinner, we requested the same menu as last year (Ham, Turkey, grilled mixed vegetables, garlic mashed potatoes, Chef' s choice of dessert, rolls & butter, tea water & coffee); the cost was \$25.95. Michael will advise what our cost will be for this year; Dale informed Michael that we would like to keep our cost to around \$27.**

**\*Laptop: We advised Michael that the Club will be buying a laptop for use by our speakers for their presentations. It should be compatible with RBCC' s projector. Michael advised that any PC we buy should be compatible with their projector; however, if we buy an Apple product, then we would need to buy a special adaptor.**

### **Executive Committee Meeting minutes Thursday October 22nd, 2015**

In attendance: Gary Najdowski, Dale Putnam and Steve Ohnimus.

**\*Laptop: Dale provided Gary with the tax exempt form that will be needed when the laptop is purchased.**

**\*Dinner reservation for Christmas dinner: It was discussed and agreed that when the dinner reservation is sent to the membership; (1) we will emphasize that when payment for the dinner reservation is mailed in it will be a great opportunity to also send in their membership fee for 2016 ; and (2) we will explain that to reduce administrative duties the night of the Christmas dinner, we will be requesting that all payments for reservations be received by the Friday before to be included in the head count submitted to RBCC. Walk-ins will be charged \$30 versus the \$25 prepayment. This is a departure from what we agreed in our meeting of October 14<sup>th</sup> where it was decided not to accept payments at the door for the Christmas dinner.**

**\*Evite: There was some discussion and it was agreed that Gary would experiment (with the Board) with the use of an “ evite” .**

**Submitted: GENajdowski**