

## Agenda 3/22/2019- Unocal Gulf Coast Alumni Club

In attendance – Board members: Jerry Lohr, Dale Putnam, Gary Najdowski, Ed Ruckstuhl and Ann Mathis. Meeting opened 7:30am at Sugar Land' s First Watch.

- **Review and approve minutes from January 11th UGCAC Board Meeting: Motion was made, seconded and approved to accept the minutes as presented.**
- **Treasurer' s report**Dale discussed a comparison of revenues and expenses between 2019 and 2018 for two months ended 2/28; there was minimal difference between the two periods. Dale also briefly discussed the results of the February luncheon. Motion was made, seconded and approved to accept the Treasurer' s report as presented.
- **Membership Update:** Gary advised that paid membership for 2019 is 236 and that there are 27 delinquent members; a reminder email was sent to the delinquent members on March 13<sup>th</sup> with some success. For the remaining 27, the list will be divided up among the Board members to make reminder phone calls.
- **May Luncheon speaker-Dale and travel opportunities:** Dale advised that Rachael Cosby will be making a presentation on travel opportunities and procedures; she may have a co-worker with her. Dale will provide Gary with her bio the first week of April; the lunch invite will be mailed out by April 11<sup>th</sup>.
- **Approve door prizes:** Dale suggested that we buy three gift cards at \$25 each. Motion was made, seconded and approved to buy three gift cards.
- **September meeting speaker topic:** Jerry, suggested utilizing Chevron resources; Jerry attended a “ Prospect Fair” where he obtained a reference list from Chevron for speakers and subjects that will be used to select a subject and speaker. These would be quasis technical presentations.
- **Chapter newsletter option:**
  1. Survey indicated a significant level of interest
  2. Email and print options along with Constant Contact
  3. Determine regular content ie. presidents letter, meeting announcement and reservations, South Texas area news, important stuff from CRA, etc.
  4. Determine publisher and contributors and editors

**Jerry suggested that we set the wheels in motion in terms of pulling together a Chapter Newsletter before the September meeting. Each Board member would have certain deliverables; Jerry can provide his quarterly President' s letter; Ann can convey information on benefits such as health, general social security options, matching funds etc.; Dale can provide updated Treasurer' s reports; Ed can provide updates on Chevron corporate issues such as CAN advocacy, performance, plans etc.; and Gary would provide updates on membership, lunch & dinner meetings, In Memoriam, etc as well as be the publisher.**

- **Video presentations: Gary advised that we would have to acquire the necessary equipment to make a good video if we decided to follow through with the idea of recording presentations. After a brief discussion, it was decided to table any further discussions. However, Jerry asked Gary to include a question in our next email to the membership asking if they can see any value of recording the presentations and making them available for sharing with, eg, those members who were unable to attend the meeting.**
- **New Orleans CRA Annual Meeting update: Jerry has signed up for the meeting; Ed is considering going but the rest of the Board are unable to attend.**
- **South Texas Area news: Jerry will continue to participate in other chapter luncheons keeping in touch with the activity elsewhere.**
- **Next meeting date: May 3rd**

**Meeting was adjourned around 8:30 am**

**Created by G E Najdowski**