

Agenda 02/17/2017- Unocal Gulf Coast Alumni Club

In attendance – Board members: Jerry Lohr, Dale Putnam, Gary Najdowski, Wylie Barrow, Ann Mathis and guests Tim Lauer and Ed Ruchstuhl. Meeting opened 7:30am at Sugar Land Town Center Cafe Express.

- May 4th Northwest Passage luncheon topic with Tim Lauer. Presentation format, length and projection needs will be addressed. **Tim Lauer described his and Linda' s cruise through the Northwest Passage in some detail with the idea of developing a format for the presentation to the Club. After much discussion, it was preliminarily decided to keep the presentation to around 45minutes with a brief Q & A afterwards. Tim will start off talking about the history of the Northwest Passage and then go into the logistics and description of the cruise.**

There was a suggestion to invite other Chapters and Jerry advised that he would look into it. Also, to promote this lunch, there will be a sequence of invites (probably three) with the first being a “ teaser” .

- Approval of minutes from the 1/6/17 chapter meeting. **Dale proposed a supplement to the minutes; motion was made, seconded and approved.**
- Review of current approval and minutes documentation practices. **Dale proposed that the Board approve the upgrade to the menu for the February lunch for a cost of \$21.00 per person (see above).**
- Membership update. **Gary advised that in 2016 there were about 250 members and YTD for 2017 we have about 160 for a difference of 90. Gary proposed a draft email that should be sent to the delinquent members to encourage them to send their dues for 2017. Jerry will review in detail and advise. There was some general discussion as to whether or not these 90 are disinterested or just haven' t taken the time to send in their dues. In Gary' s opinion it is the latter.**
- Treasurers report. **Dale advised that the audit was completed successfully with no changes to the statement balances. Jerry inquired about whether**

or not the audit committee had any process comments; Dale advised that there were none.

- Luncheon speaker options for 14 September. **Wylie advised that no speakers have been scheduled as yet; however, he is still considering someone from the Sugar Land Police Department to talk about “ Senior Scams” or someone from Houston’ s Natural History Museum.**
- Christmas dinner meeting format and entertainment. **Gary advised that our member survey indicated that the carving stations were well received and that dinner time is better for those who responded. Also, the survey indicated that background holiday music would be better. Dale agreed to contact the Houston chapter in terms of identifying entertainment. Wylie will contact Rice University.**
- CRA news and updates. **Jerry advised that he received a report from Steve Ohnimus on CRA developments; Jerry will share this with the Board. Report indicated, among other items, 5 chapters recently closed and that the Texaco chapter merged with the Chevron chapter. Also, in the past 8 years membership has declined by 31%.One of the visions was that more social networking was needed.**
- Presidents Message content. **It was suggested that the next message should address the membership drive and highlight the May lunch. Jerry briefly discussed the following items:**
 1. Health services feedback from CRA members from Matt Baldwin’ s presentation and other sources
 2. Promotion of May 4th Northwest Passage luncheon topic
 3. Introduce September 14th luncheon topic
 4. Chapter membership trends
 5. California Oil Museum fund drive feedback from Rich Keller
 6. Schedule annual chapter organization and practices discussion. Chapter mission, purpose etc., roles, responsibilities and functional practices for the

board, board officers and functional coordinators. Jerry supplies suggested process and issues.

- Date for next business meeting. **03/24/2017 – next meeting**

Meeting was adjourned around 9:10am.

Created by Gary Najdowski